Balance Your Account

Checks Outstanding Check No. Amount Check off (\checkmark) checks appearing on your statement. Those checks not checked off (✓) should be recorded in the checks outstanding column. Enter your checkbook balance Add any credits made to your account through transfers, interest, etc. as shown on this statement. (Be sure to enter these in your checkbook.) Subtotal Subtract account fees (if any) Adjusted checkbook balance 3 Bank balance shown on this statement Add deposits shown in your checkbook but not shown on this statement because they were made and received after the date of this statement Subtotal Subtract checks outstanding Adjusted Total bank balance

Your checkbook is in balance if line ${\bf A}$ agrees with line ${\bf B}$.